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FROM: Amy Lowe, Executive Vice President, PSSI Food Safety Solutions  
Doug Sharp, President, PSSI Chemical Innovations  
TO: Whom it May Concern  
RE: Essential Employees in Critical Infrastructure (Food Supply/Safety)

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Our names are Amy Lowe, Executive Vice President for PSSI Food Safety Solutions, and Doug Sharp, President for PSSI Chemical Innovations (collectively “PSSI”). Please accept this letter explaining that the Employee who handed you this letter renders essential services to the food industry, which is a critical infrastructure in the light of the coronavirus (COVID-19) pandemic (see the enclosed Memo from the U.S. Department of Homeland Security). Because this Employee’s attendance at work is vital for the ongoing operation of food production facilities in North America given the high public demand, we ask that you excuse them from any violation of local curfews or restrictions related to their travel to and from work.

By way of background, PSSI is a food safety and chemistry company, specializing in the cleaning and sanitation of food processing facilities. PSSI’s corporate office is based in Kieler, Wisconsin, and operates throughout the United States, including in your area. PSSI employs approximately 17,000 employees throughout North America, who are responsible for sanitizing food production areas to meet strict hygienic regulatory standards to which any food manufacturer is held.

PSSI’s services are typically performed in the early morning hours between food processors’ production shifts (the hours vary per location and are changing on a daily basis because of the demand for food). PSSI must have every area clean by morning for USDA or FDA inspection (also known as “pre-operation inspection”). During the pre-operation inspection, government inspectors must give the “all clear” confirming that the production area has been properly sanitized to prevent direct food contact with unclean surfaces.

In light of the COVID-19 pandemic, it is in the national interest to continue to permit critical businesses such as food processors to process and distribute food products. For production to begin, sanitation services must be performed to eliminate harmful pathogens from the working areas of food processing. PSSI’s employees perform this critical function, and we ask that you exempt them from the restrictions in the area and permit them to work.

If you have any questions, please call our Corporate Office at (888) 871-6335 or feel to call the phone numbers listed below. Thank you for your cooperation.

Amy Lowe	P: (319) 850-6894 or E: <a href="mailto:alowe@pssi.com">alowe@pssi.com</a>
Doug Sharp	P: (404) 661-1842 or E: <a href="mailto:dsharp@pssi.com">dsharp@pssi.com</a>
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Jenny Stacey (HR)	P: (608) 732-6280 or E: <a href="mailto:jstacey@pssi.com">jstacey@pssi.com</a>
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**CISA**  
CYBER+INFRASTRUCTURE

March 19, 2020

## MEMORANDUM ON IDENTIFICATION OF ESSENTIAL CRITICAL INFRASTRUCTURE WORKERS DURING COVID-19 RESPONSE

FROM: Christopher C. Krebs  
Director  
Cybersecurity and Infrastructure Security Agency (CISA)

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As the Nation comes together to slow the spread of COVID-19, on March 16<sup>th</sup>, the President issued updated Coronavirus Guidance for America. This guidance states that:

*“If you work in a critical infrastructure industry, as defined by the Department of Homeland Security, such as healthcare services and pharmaceutical and food supply, you have a special responsibility to maintain your normal work schedule.”*

The Cybersecurity and Infrastructure Security Agency (CISA) executes the Secretary of Homeland Security’s responsibilities as assigned under the Homeland Security Act of 2002 to provide strategic guidance, promote a national unity of effort, and coordinate the overall federal effort to ensure the security and resilience of the Nation’s critical infrastructure. CISA uses trusted partnerships with both the public and private sectors to deliver infrastructure resilience assistance and guidance to a broad range of partners.

In accordance with this mandate, and in collaboration with other federal agencies and the private sector, CISA developed an initial list of “Essential Critical Infrastructure Workers” to help State and local officials as they work to protect their communities, while ensuring continuity of functions critical to public health and safety, as well as economic and national security. The list can also inform critical infrastructure community decision-making to determine the sectors, sub-sectors, segments, or critical functions that should continue normal operations, appropriately modified to account for Centers for Disease Control (CDC) workforce and customer protection guidance.

The attached list identifies workers who conduct a range of operations and services that are essential to continued critical infrastructure viability, including staffing operations centers, maintaining and repairing critical infrastructure, operating call centers, working construction, and performing management functions, among others. The industries they support represent, but are not necessarily limited to, medical and healthcare, telecommunications, information technology systems, defense, food and agriculture, transportation and logistics, energy, water and wastewater, law enforcement, and public works.

We recognize that State, local, tribal, and territorial governments are ultimately in charge of implementing and executing response activities in communities under their jurisdiction, while the Federal Government is in a supporting role. As State and local communities consider COVID-19-related restrictions, CISA is offering this list to assist prioritizing activities related to continuity of operations and incident response, including the appropriate movement of critical infrastructure workers within and between jurisdictions.

**Accordingly, this list is advisory in nature. It is not, nor should it be considered to be, a federal directive or standard in and of itself.**

In addition, these identified sectors and workers are not intended to be the authoritative or exhaustive list of critical infrastructure sectors and functions that should continue during the COVID-19 response. Instead, State and local officials should use their own judgment in using their authorities and issuing implementation directives and guidance. Similarly, critical infrastructure industry partners will use their own judgment, informed by this list, to ensure continued operations of critical infrastructure services and functions. All decisions should appropriately balance public safety while ensuring the continued delivery of critical infrastructure services and functions.

CISA will continue to work with you and our partners in the critical infrastructure community to update this list as the Nation's response to COVID-19 evolves. We also encourage you to submit how you might use this list so that we can develop a repository of use cases for broad sharing across the country.

Should you have questions about this list, please contact CISA at [CISA.CAT@cisa.dhs.gov](mailto:CISA.CAT@cisa.dhs.gov).

**Attachment:** “Guidance on the Essential Critical Infrastructure Workforce: Ensuring Community and National Resilience in COVID-19 Response”